

iConnect PDF Printer Installation Guide v1.2

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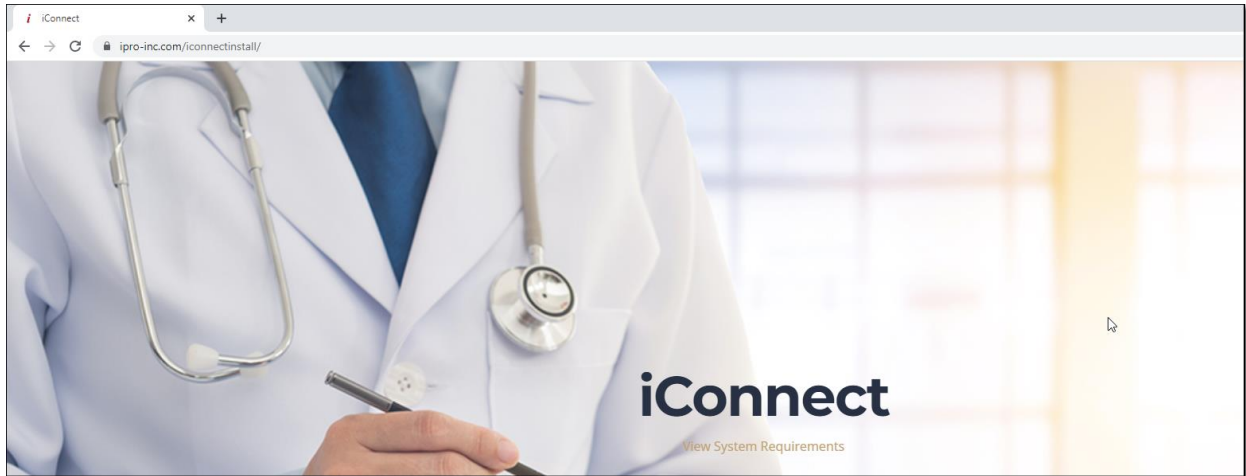
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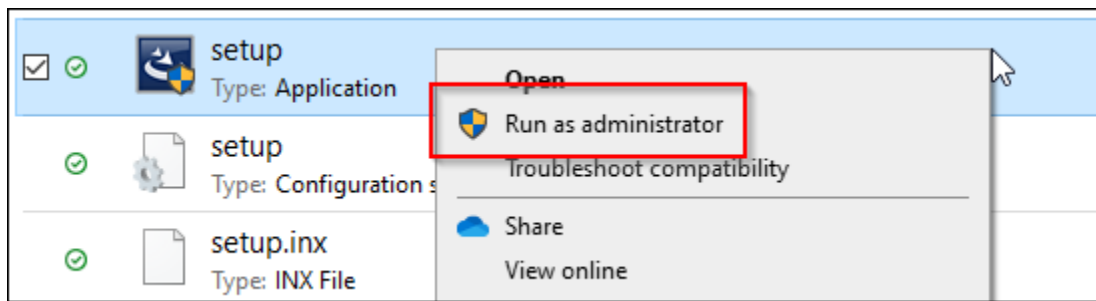
1 - Installing the iConnect PDF Printer.

1.1 Overview – The new release of iConnect will be reconfigured to accept PDF orders that are sent via HTTPS to the iConnect server designated for a healthcare system into directories set up for each individual physician office practice. The following instructions will walk the user through downloading, installing, setting up, and testing of the virtual printer.

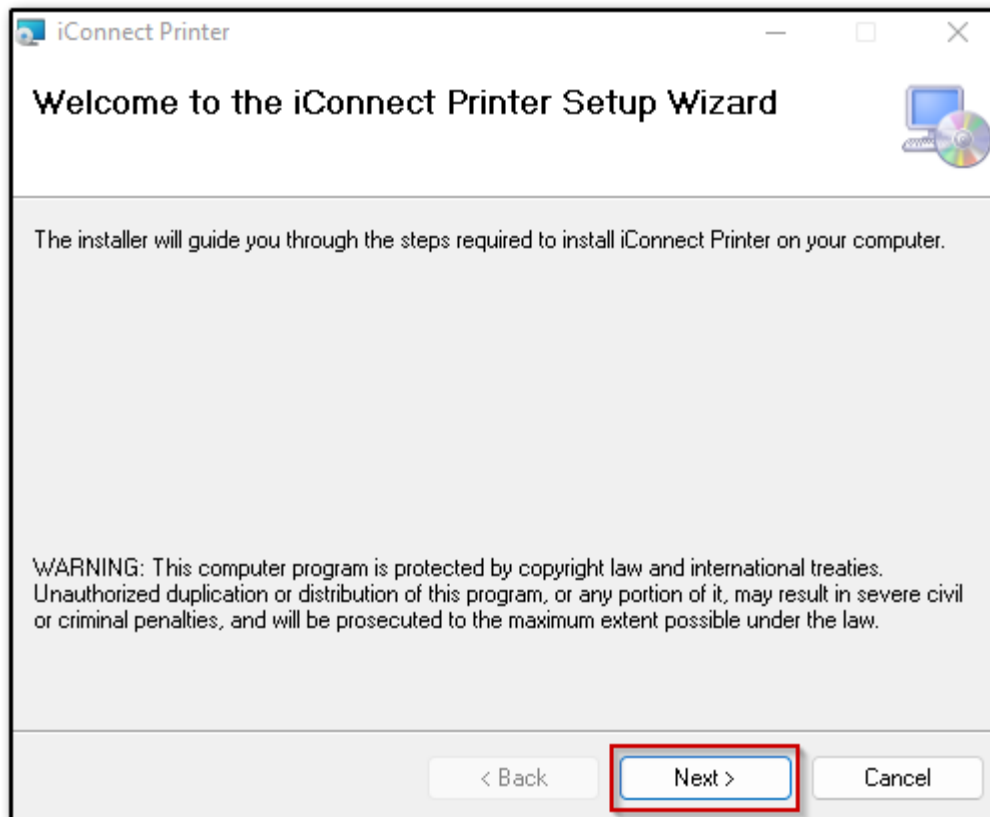
1.2 Download the PDF Printer Driver from the following location: [iConnect \(ipro-inc.com\)](http://ipro-inc.com)



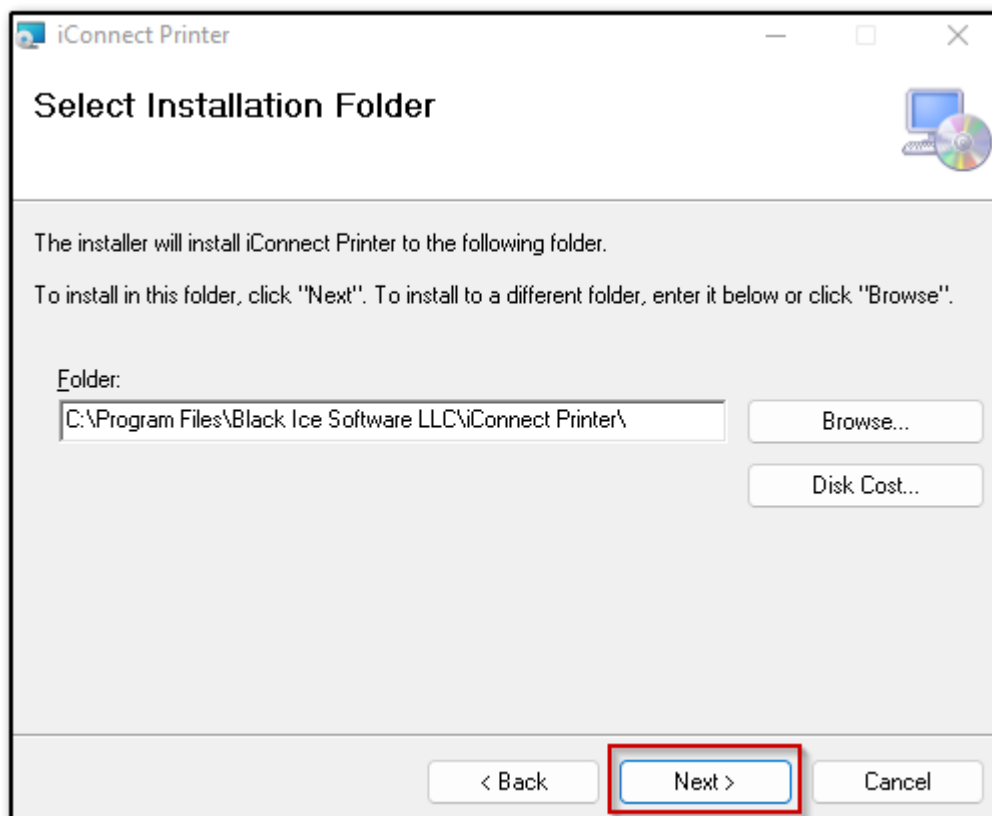
1.3 Installation – Click on PDF Printer Setup and follow prompts as normal to successfully install program that will emulate the virtual printer.



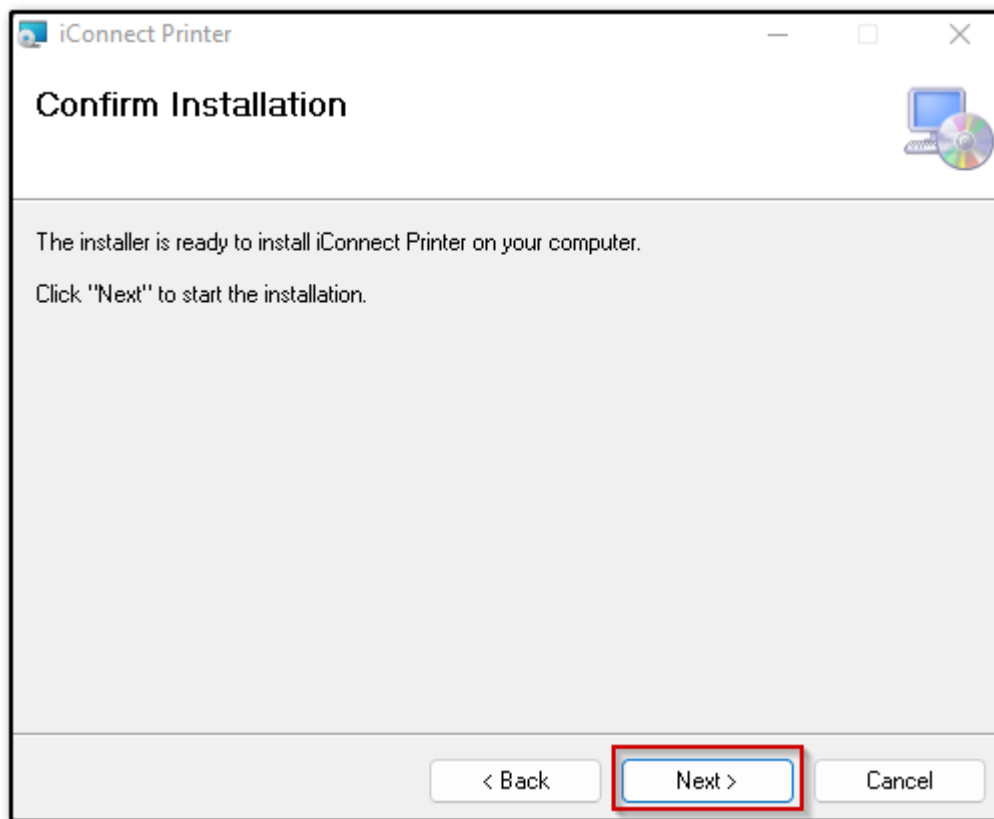
Installation Figure 1.3.1. Run application setup as administration.



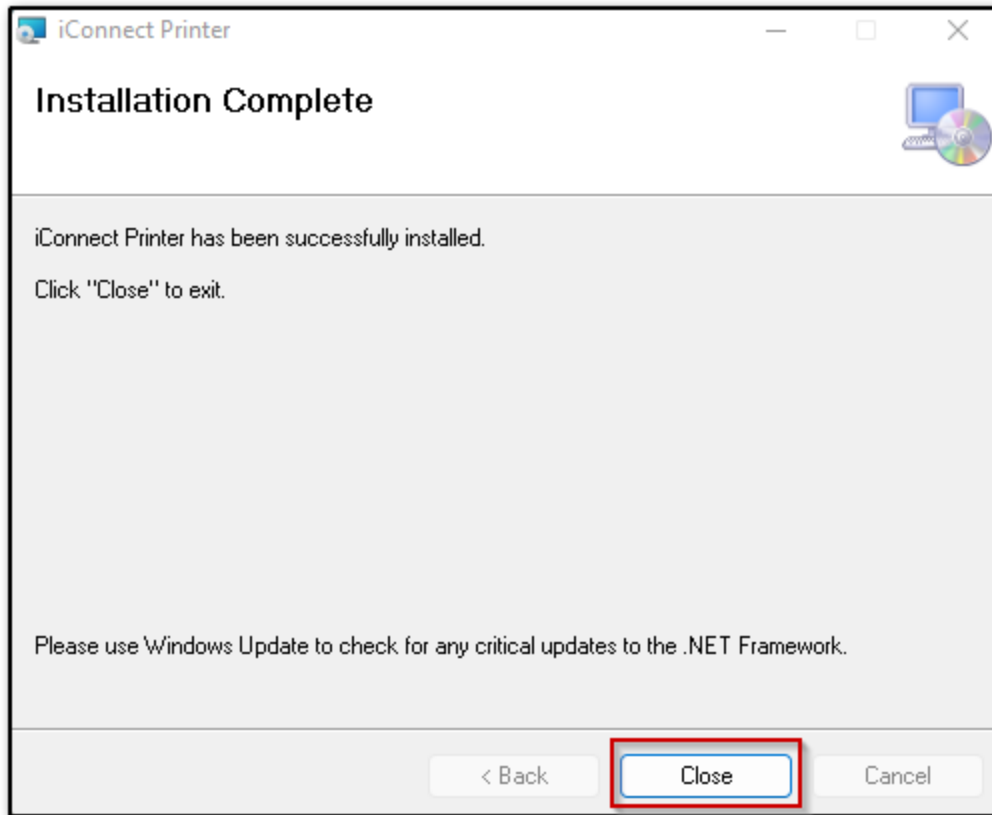
Installation Figure 1.3.2. Welcome to iConnect Printer Setup Wizard. Select Next.



Installation Figure 1.3.3. Accept default Installation Folder path by selecting Next.

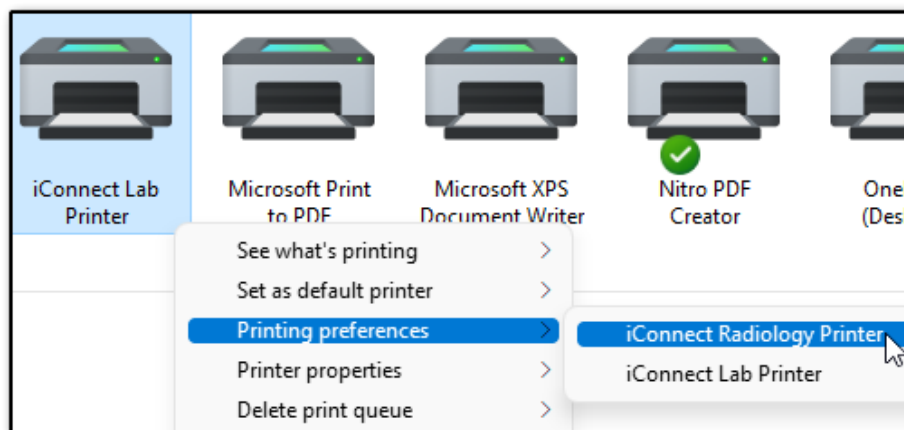


Installation Figure 1.3.4. Confirm Installation by selecting Next.

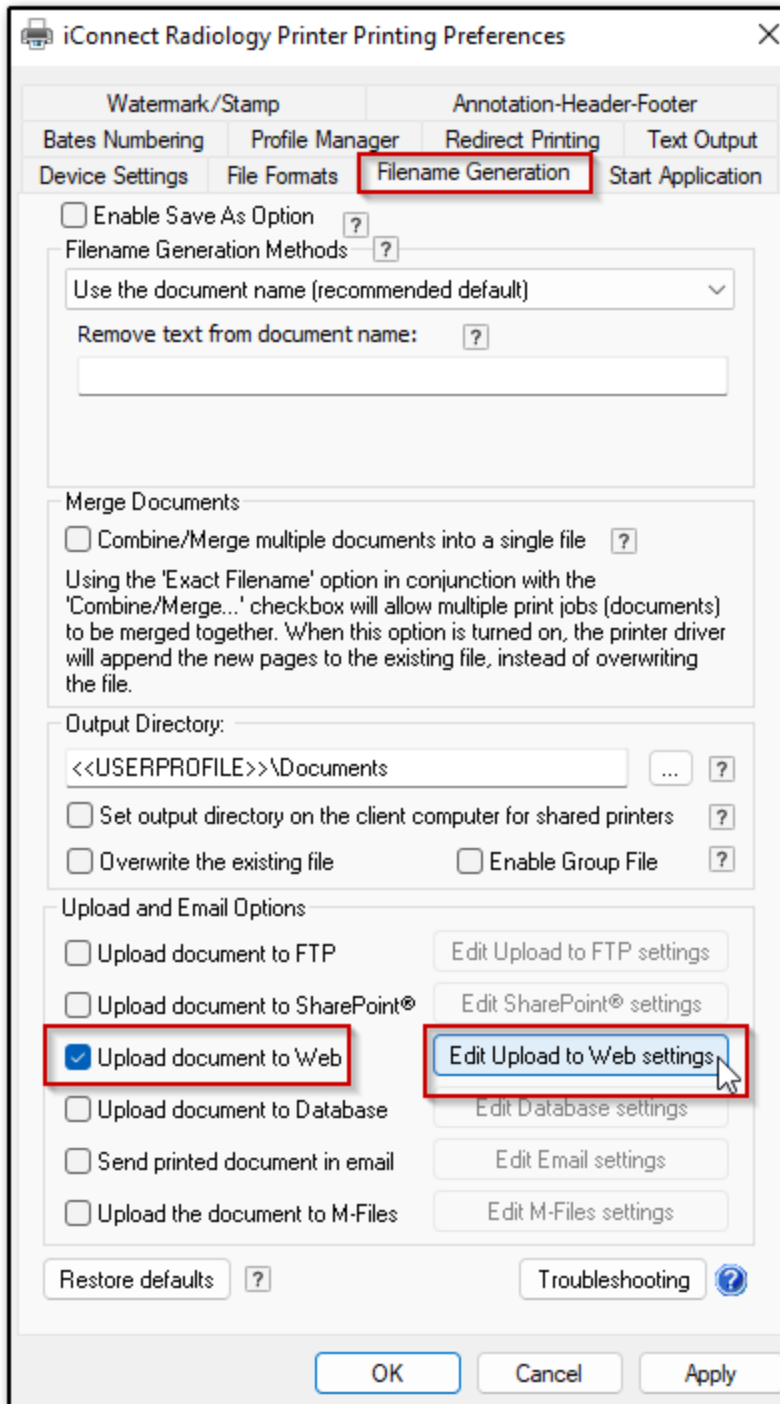


Installation Figure 1.3.5. Installation Complete. Select Close to exit wizard.

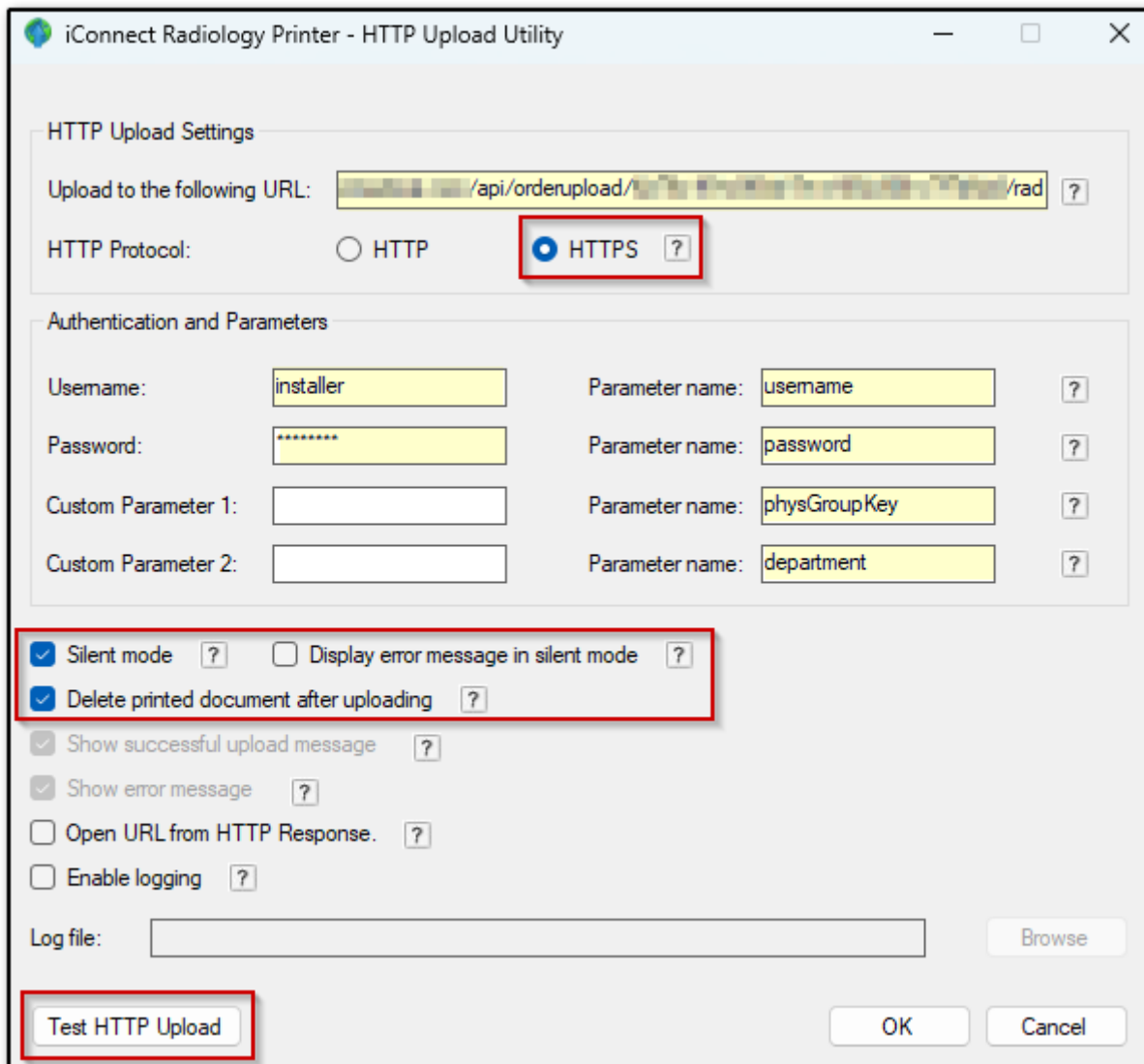
1.4. Setup - Follow prompts to successfully setup the virtual printer.



Setup Figure 1.4.1. Navigate to Control Panel, Devices and Printers. Right-click on iConnect Lab/Radiology Printer, hover over Printing preferences, and select iConnect Radiology Printer.



Setup Figure 1.4.2. Under Filename Generation tab, check 'Upload document to Web' option to enable setting. Select 'Edit Upload to Web settings' option to configure upload settings.



Setup Figure 1.4.3. Configure appropriate upload settings with supplied URL and information highlighted in yellow. Ensure Silent mode and 'Delete printed document after uploading' are checked, and HTTPS is enabled. Test HTTP Upload to verify successful connection.

NOTE: Professional Services will supply the information needed for connection (URL, integration key per group, and password).

EXAMPLE – Fill in highlighted sections with the following information:

URL: https://XXXXXXXXXX/api/orderupload/XXXXXX/rad

Username: installer

Password: *****

Parameter name: username

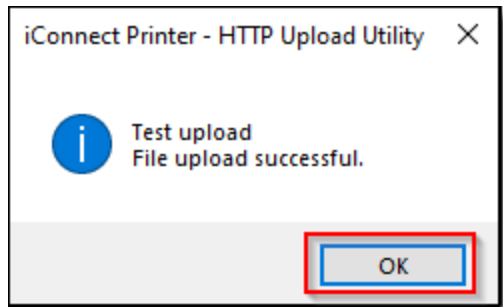
Parameter name: password

Parameter name: physGroupKey

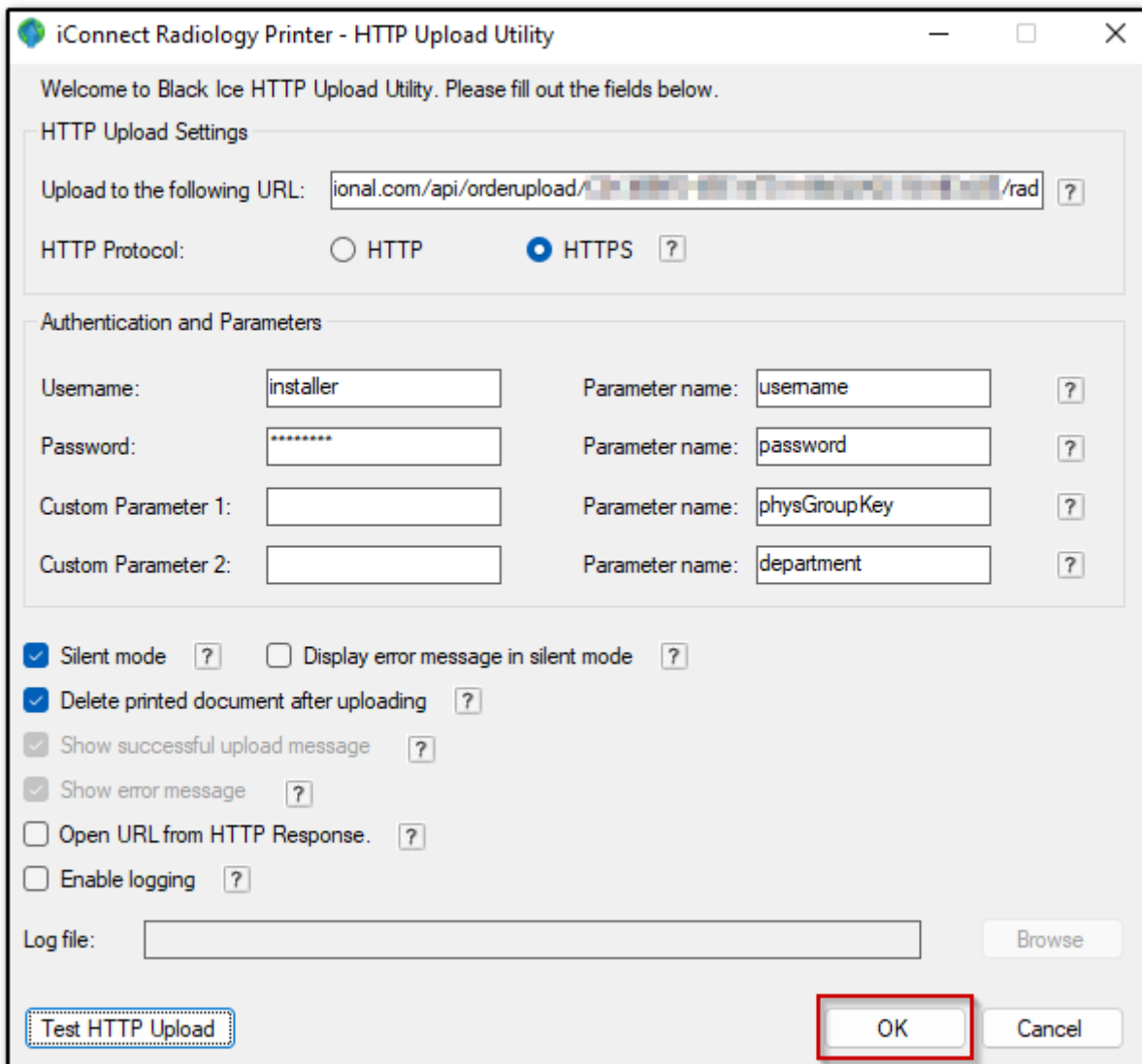
Parameter name: department

Upload directories should be in the following format with unique facility server, physician group integration key, and department: i.e., Rad or Lab: ICONNECTSERVER/API/ORDERUPLOAD/INTEGRATIONKEY/DEPARTMENT

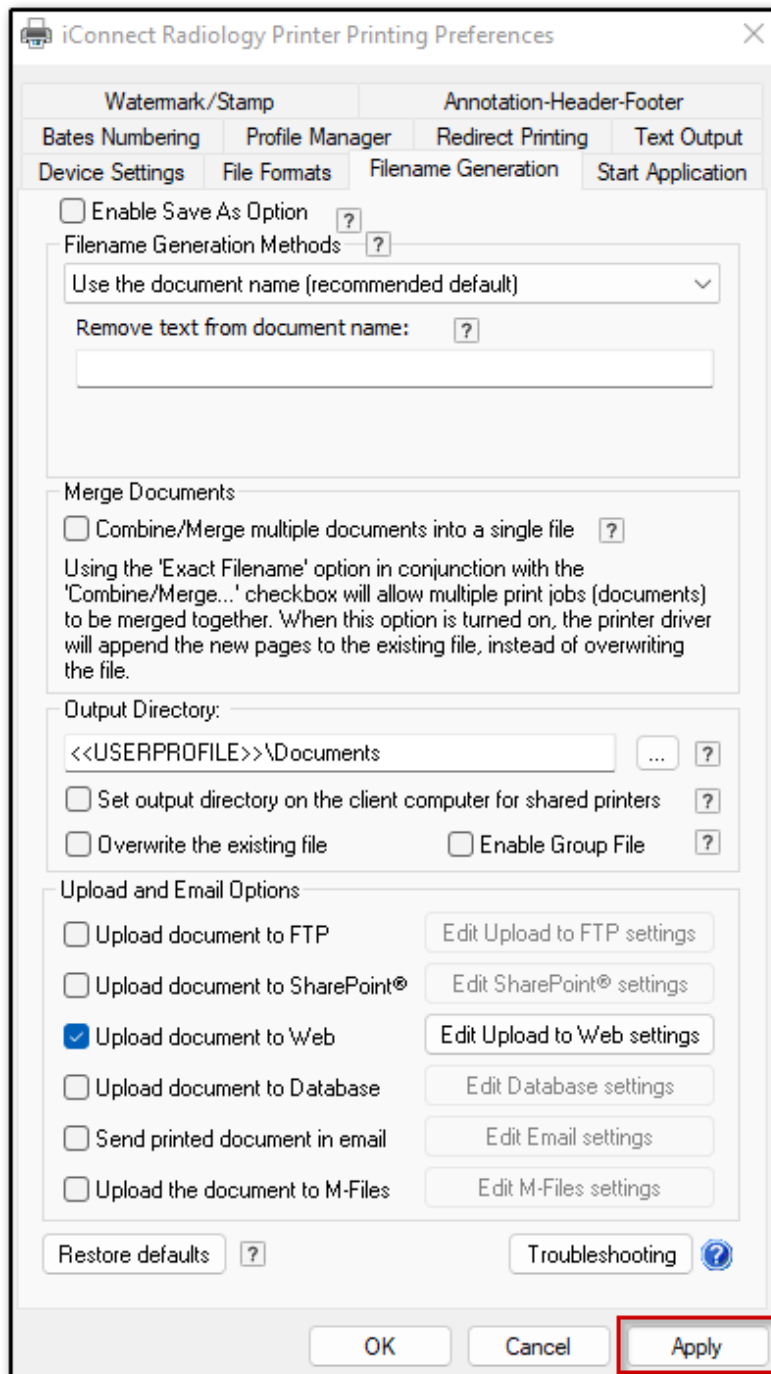
If the Rad Printer is the only printer being utilized, the printer may be renamed to “iConnect Printer”. To rename the Rad Printer, go to Printer Properties and update the name accordingly. Subsequently, if the Lab Printer is not being utilized, rename the printer to “Do Not Use”. To rename the Lab Printer, go to Printer Properties and update the name accordingly.



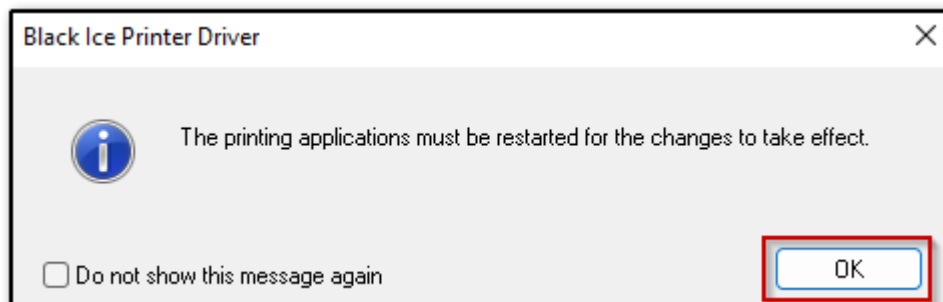
Setup Figure 1.4.4. Select OK.



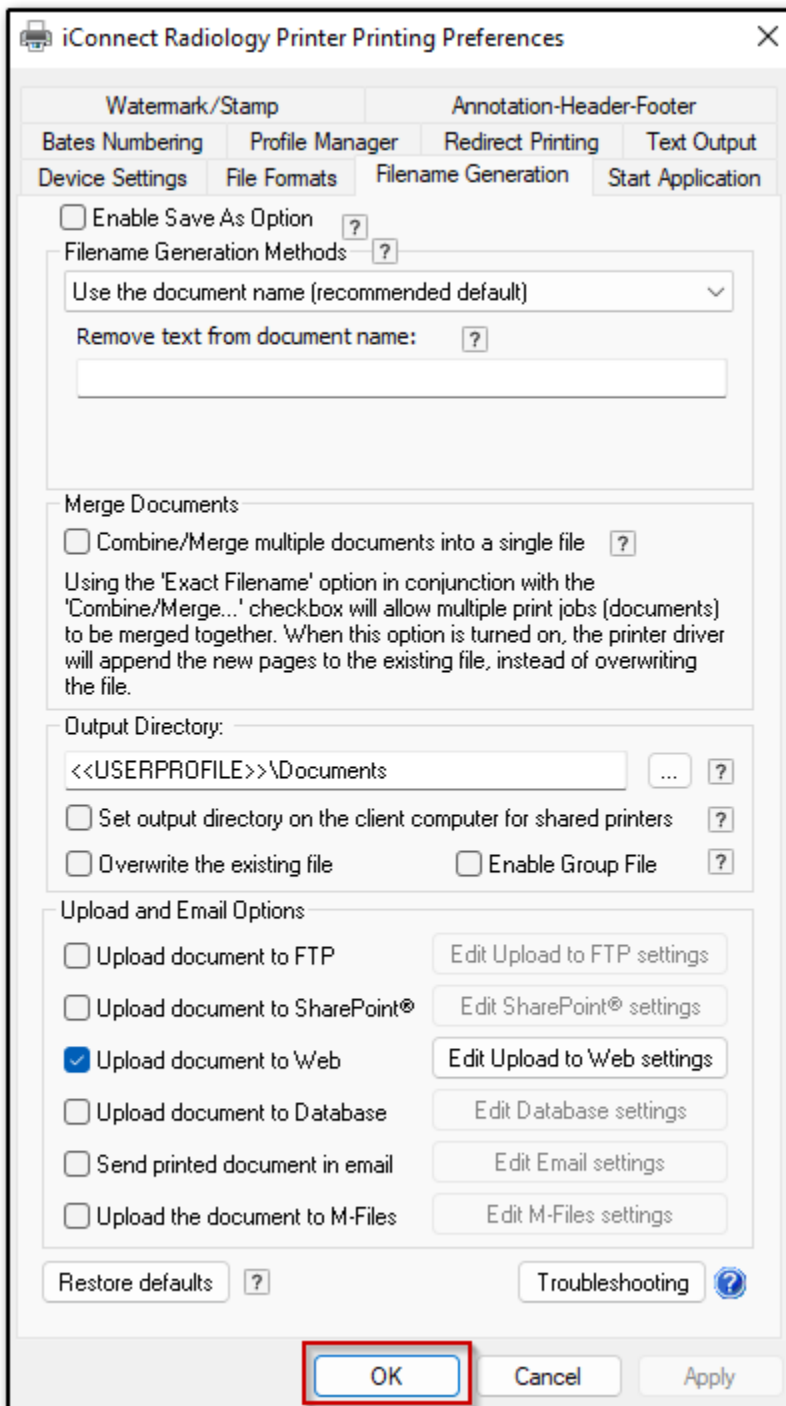
Setup Figure 1.4.5. Select OK.



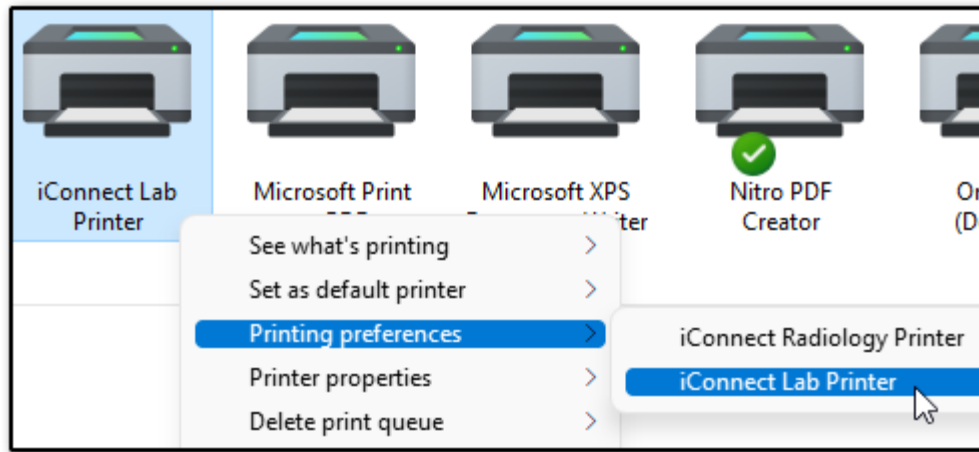
Setup Figure 1.4.6. Select Apply.



Setup Figure 1.4.7. Select OK.



Setup Figure 1.4.8. Select OK to exit printing preferences for iConnect Radiology Printer.



Setup Figure 1.4.9. Select iConnect Lab Printer under Printing preferences to configure iConnect Lab Printer if required. Repeat the above steps for iConnect Lab Printer (Setup Figure 1.4.1 to Setup Figure 1.4.8). Note: The iConnect Radiology Printer URL ends in /rad while the iConnect Lab Printer URL ends in /lab.

NOTE: Professional Services will supply the information needed for connection (URL, integration key per group, and password).

EXAMPLE – Fill in highlighted sections with the following information:

URL: https://XXXXXXXXXXXX/api/orderupload/XXXXXX/lab

Username: installer

Password: *****

Parameter name: username

Parameter name: password

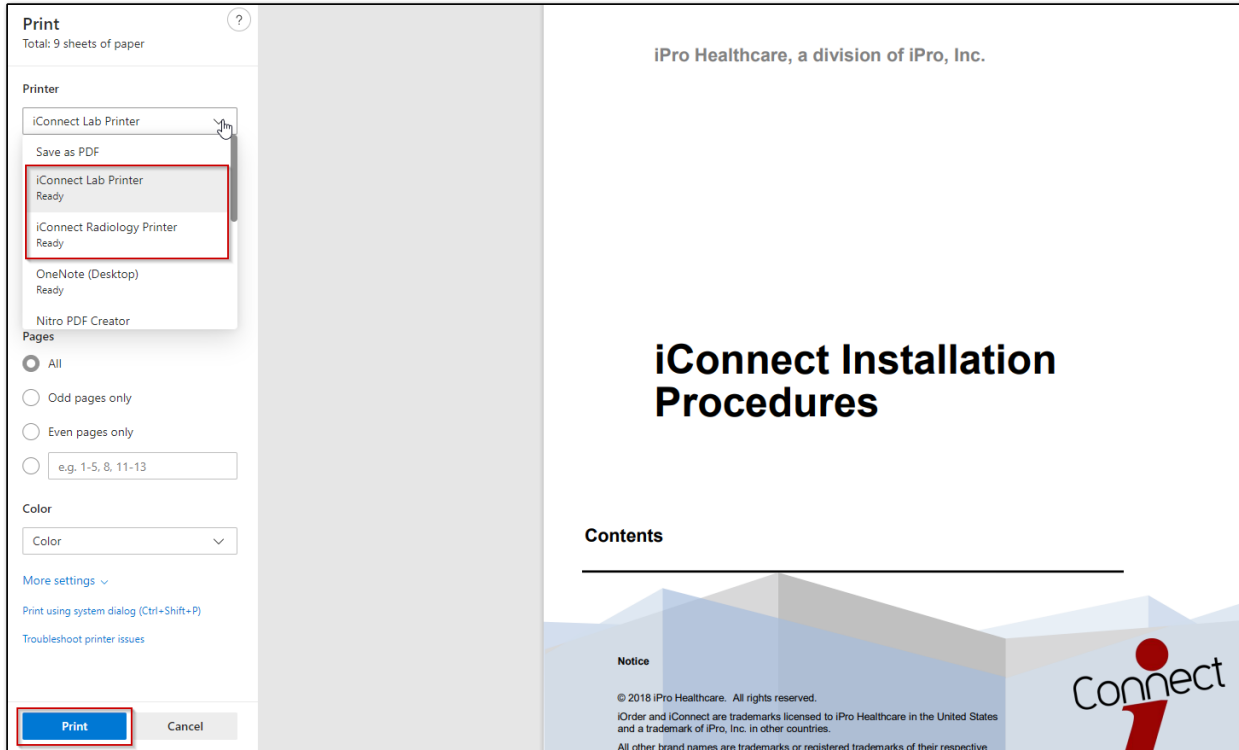
Parameter name: physGroupKey

Parameter name: department

Upload directories should be in the following format with unique facility server, physician group integration key, and department: i.e., Rad or Lab: ICONNECTSERVER/API/ORDERUPLOAD/INTEGRATIONKEY/DEPARTMENT

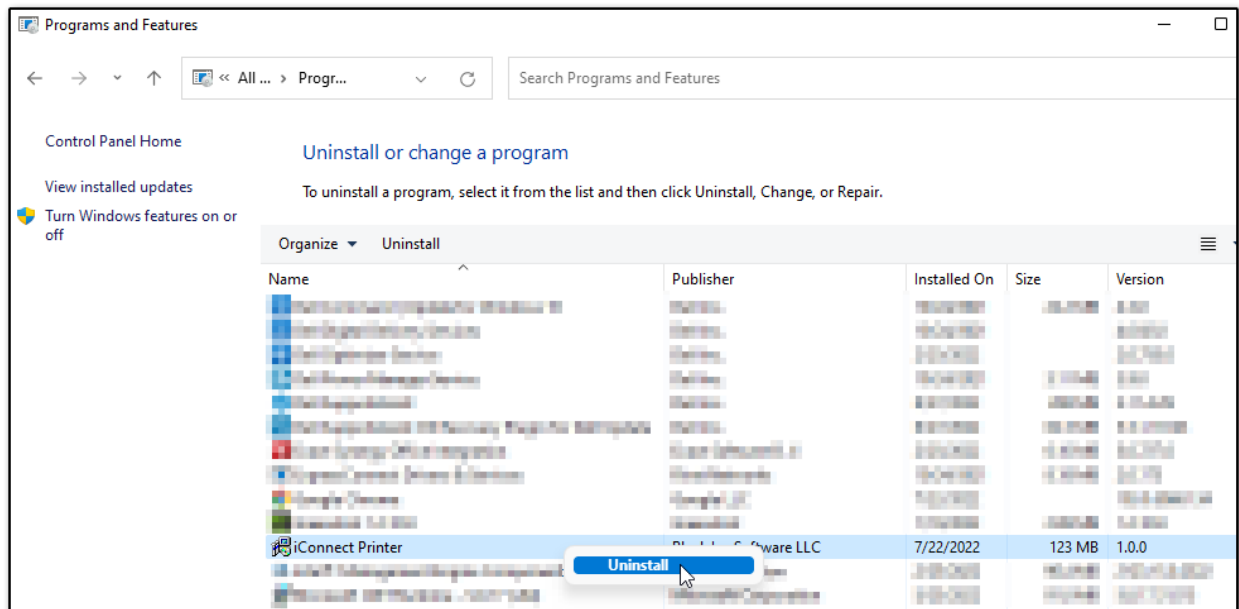
*****To rename the Lab Printer, go to Printer Properties and update the name accordingly.*****

2 - Testing

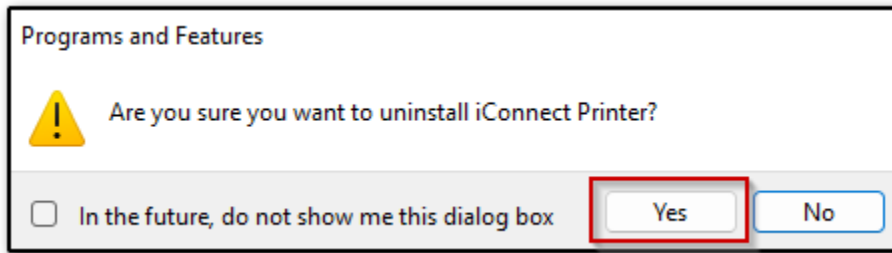


Testing Figure 2.1. Open a test PDF, select iConnect Printer, and click Print. Print document to the appropriate printer and check downstream iOrder application to ensure PDF file landed in Requested Procedures.

3 – Uninstalling iConnect PDF printer.



Uninstall Figure 3.1. Navigate to the Control Panel. Select Programs and Uninstall a program. Right-click on iConnect Printer and choose Uninstall.



Uninstall Figure 3.2. Confirm uninstall by clicking Yes.

4 - Contacting support

iPro's Technical Support Team is available to help 24/7 with any issues you may encounter. If you or your staff have any concerns, please contact iOrder Support at support@iordermedical.com or by phone at **1-877-902-7877**.

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